

Terms of Reference for the Strategic Child Exploitation and Missing Sub-Group

Background

The Lincolnshire Safeguarding Children Partnership has agreed the following strategic priorities for the 2022-2025 Business Plan:

- ***Tackling Child Exploitation***
- ***Enhancing the Emotional Wellbeing of Children and Young People***
- ***Promoting Healthy and Respectful Relationships***
- ***To Identify and Reduce the Impact of Neglect on Children and Young People***
-
- ***To Identify and Reduce the Impact of Sexual and Physical Harm***

Area of Assurance:

- ***To Identify and Reduce the Impact of Domestic Abuse on Children, Young People, and their Families***

Purpose

The purpose of the group is to develop, review, and maintain strategies, processes, and resources to ensure children are safeguarded and live free of the threat of exploitation and other emerging threats to their safety and well-being.

The group will focus on:

- Child Sexual Exploitation
- Child Criminal Exploitation (including County Lines)
- Missing Children
- Trafficked Children

The Strategic CE&M Sub-group provides governance to the CE-M Steering Group and escalations relating to individual young people, perpetrators or locations will be heard by representatives of the CE&M Sub-group. The escalation panel membership is confirmed as **Andy Cook (Future4Me, Martyn Parker (Police))** and a representative from Health. Escalation will be made by Operational MACE Level 1 & 2 Chairs.

The work of Strategic CE&M Sub-Group will be delivered primarily through the CE-M Steering Group. The Steering Group will receive escalations relating to the process and function of Operational MACE Levels 1 & 2.

Objectives

- To promote effective working relationships between member agencies, professional groups, and voluntary organisations to safeguard children from Child Exploitation.
- To support and guide the development, review, and maintenance of multi-agency strategies and operations in Lincolnshire to prevent Child Exploitation.

- Through data analysis gain a better understanding of the profile of child exploitation, how to combat it and how to address its impact on children, families, and the community.
- To be responsive to changes in legislation, changes in service needs, and the implications of Statutory Reviews, research and in response to continual problem profiling of Child Exploitation, associated risks and implement lessons learned from reviews and local scenarios.
- To fulfil the identified strategic priorities in the LSCP Business Plan.

Expectations

- All members will feed information back into their service or organisation, and those they represent.
- All members will participate in the work of the sub-group, whether directly or through identifying resources within their organisations.
- The Chair, and/or LSCP Business Manager will meet 2 weeks prior to the meeting to set the agenda.
- All Actions from the Sub-Group meetings will be addressed and fed back via the action log 10 days prior to the next meeting.
- The sub-group will meet bi-monthly/quarterly.
- Papers and agenda will be circulated no less than 7 days before the meeting
- The action log and draft minutes will be circulated no later than 10 working days after the meeting.
- All sub-group output and activity will be ratified at the subsequent SMG meeting

Meetings and attendance

Meetings will be held quarterly.

Quoracy

To be Quorate; the Strategic Child Exploitation and Missing Sub-Group will require, the presence of three members of the group representing at least Police, ICBand Children's Services.

In order to ensure the group is quorate and business can be effectively delivered, all agencies are expected to be represented by one member of staff who has an understanding of the strategic priorities relating to Significant Incident Reviews. Where attendance of one named member is not possible, it is expected that a suitable deputy be identified, and that they are properly briefed by the group member to ensure active contribution.

Representation at the sub group is expected to be no less than 75%

Membership

Sub-Group Membership	
Name/Role	Agency
Rachael Cox, DCI PVP (Chair)	Lincolnshire Police
Vacant (Vice-Chair)	
Gemma Woolford, DI PVP	Lincolnshire Police
Jenny Parker, Interim Named Nurse for Safeguarding	Lincolnshire Community Health Services (LCHS)
Tony Pryce, Practice Supervisor	LCC – Future4Me

Sub-Group Membership	
Name/Role	Agency
Elaine Todd, Named Nurse for Safeguarding Children and Young People	United Lincolnshire Hospitals NHS Trust (ULHT)
Becky Pinder, Head of Safeguarding Children, Transition and Looked After Children	NHS Lincolnshire Integrated Care Board (ICB)
Tony Mansfield, Head of Safeguarding Public Protection & Mental Capacity	Lincolnshire Partnership NHS Foundation Trust (LPFT)
Rebecca Wood, Operations Manager, Lincolnshire Young Persons Team	We Are With You (formerly Addaction)
Emma Waters, Safeguarding Coordinator	District Council representative (West Lindsey District Council - WLDC)
Jo Smith, Safeguarding Lead	District Council representative (City of Lincoln Council)
Claire Gill, Team Manager, West Lindsey FAST	LCC – Children’s Services
Laura Bonner, Head of Service (East Lindsey locality)	LCC – Children's Services
Kevin Baker	LSCP – Lay Member
Matthew Morrissey, Senior Probation Officer/Safeguarding Lead Manager (Lincs)	Probation Service
Rachel Dobbs, Service Lead	Nacro/NEST
Sam Yates, Safeguarding Lead and Equality & Diversity Officer	Lincoln College
Phoebe Bond, East Midlands Prevention Officer	The Children’s Society
John O’Connor, Head of Education Support	LCC – Education
Tracey Evans, Team Manager	LCC – Youth Offending

In Attendance	
Name/Role	Agency
Stacey Waller, Business Manager	LSCP
Mandy Radley-Mitchell, Audit and Policy Officer	LSCP
Rachael Hunt, Training & Development Officer	LSCP
Trevor Stratton, LSCP Analyst	LSCP

Deputies

Members are expected to attend, but named deputies are to be provided, and are to attend only if necessary.

Approval

Date	Status	By
21.11.18	Approved	CE sub-group
15.01.19	Name Change approved	CE&M sub-group
10.07.19	Changed LSCB to LSCP. Quoracy added.	CE&M sub-group
10.03.20	Updated Chair and LCHS membership	LSCP Manager
19.08.20	TORs reviewed & approved; updated NPS, CRC and District Council membership	CE&M sub-group
18.11.21	Combined with Strategic MACE, escalation process and MACE Steering Group included. v1.6	CE&M Sub-Group
23.03.22	Minor updates to chair & membership list details. No substantive changes made. v1.7	Jo O'Boyle, LSCP