Terms of Reference for the Child Exploitation - Missing (CE-M) Steering Group

Background

The Lincolnshire Safeguarding Children Partnership has agreed the following strategic priorities for 2025 – 2028 Business Plan:

1. Tacking Child Exploitation
2. Enhancing the Emotional Wellbeing of Children through trauma aware practices
3. To identify and reduce the impact of child neglect on children and young people
4. To identify and reduce the impact of sexual and physical harm
5. Responding, implementing and evaluating the effectiveness of the new Working Together 2023 arrangements across the partnership
6. Online Harms - including but not restricted to:
   Bullying
   Exploitation / Grooming
   Harmful Content
   Self-harm / Suicide
   Financial Abuse
   Blackmail
   Self-Generated Images
7. To identify and reduce the impact of Domestic Abuse on children, young people and their families

Purpose

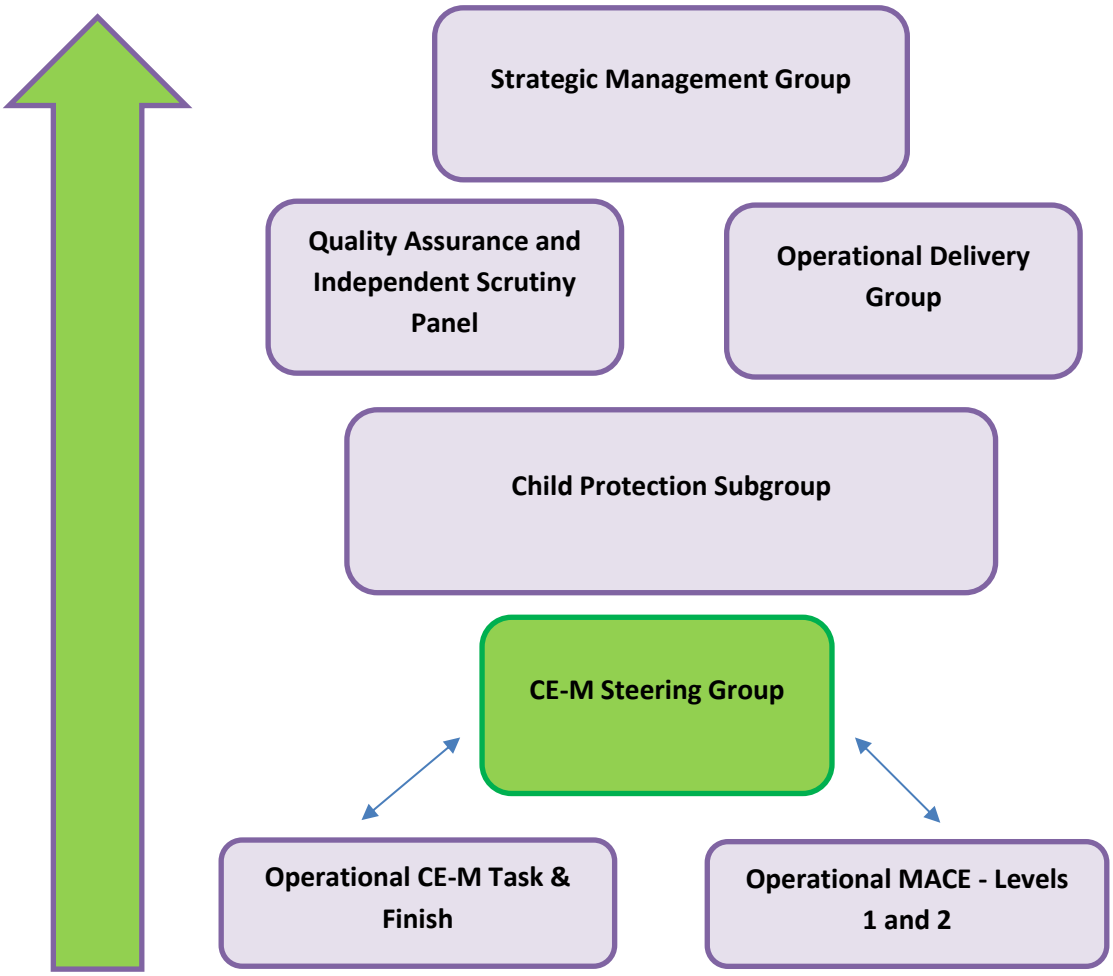
The purpose of the group is to develop, review and maintain strategic processes and resources to ensure that children are safeguarded and live free of the threat and impact of all forms of child exploitation. To coordinate work across the partnership to promote a cohesive and effective response to child exploitation. The Steering Group report the Child Protection Subgroup, assisting in maintaining Strategic priorities.

Objectives

- To promote effective working relationships between all partners, professional groups and voluntary organisations to safeguard children from exploitation.
- To analyse bi-monthly performance reports to identify trends and patterns as well as opportunities to disrupt persons and places which pose a risk to children through exploitation
- To receive practice escalations from the Operational MACE Chairs, and break down barriers to partnership working
- To have oversight of the MACE development plan and any ongoing pieces of work linked to MACE performance and delivery to promote continuous development
- To have delegated responsibility from Child Protection Subgroup for approving operational and process changes to support Operational MACE. If it is a process change the CEM Steering Group can sign off, but if it is a policy or procedural change which would have wider implications to partners, they are to come through The Child Protection Subgroup for approval.
- To develop and promote any communications and campaigns linked to exploitation and/or missing.
- To identify opportunities for further commissioning to combat exploitation.
- To establish, oversee and receive the work of the Task and Finish groups.

- To promote a consistency of practice by bringing together the Operational MACE Chairs. The MACE Chairs will consider any cases which have been listed for review on more than three occasions.

Governance



Expectations

- All members will feed information back into their service or organisation, and those they represent.
- All members will participate in the work of the steering group, whether directly or through identifying resources within their organisations.
- The Chair and LSCP Coordinator will meet prior to the meeting to set the agenda
- Papers and agenda will be circulated no less than 7 days before the meeting
- The action log and draft minutes will be circulated no later than 10 working days after the meeting.
- All actions from the steering group meetings will be addressed and fed back via the action log 10 days prior to the next meeting.
- All steering group output and activity will be ratified at the subsequent Child Protection Subgroup meetings which will receive updates from the Child Exploitation Steering Group Chair.

Meetings and attendance

Meetings will be held every 6 weeks.

Membership

Role & Agency
Chair: Detective Chief Superintendent Lee St Quinton Head of Protecting Vulnerable People Lincolnshire Police
Child Exploitation Co-ordinator Childrens services Future4Me, Lincolnshire County Council (LCC)
Practice Supervisor Childrens Services Future4Me, LCC
Team Manager Family Assessment & Support Team Children's Services, LCC
Team Leader Education, Welfare & Engagement Team, LCC
Team Manager and Strategic Lead Special Education Needs & Disabilities Post 16 Children Services (SEND) LCC
Gainsborough project lead Children's services - community/volunteer voice, LCC
Head of Safeguarding Children, Looked After Children (Children in Care) Integrated Care Board (ICB), Lincolnshire NHS
Named Nurse for Safeguarding Children and Young People ICB, Lincolnshire NHS
Named Nurse for Safeguarding Children and Young People Lincolnshire Childrens Hospital Group (LCHG), Lincolnshire NHS
Named Nurse for Safeguarding and Vulnerabilities LCHG, Lincolnshire NHS
Protecting Vulnerable People Sergeant Lincolnshire Police
District Safeguarding coordinator
District Safeguarding lead
Senior Safeguarding Officer Probation Service
The Children's Society
Nacro Education Support and Transition (NEST) Manager
Horizon Deputy Operations manager
Lincoln College (16 +) Safeguarding
LSCP Senior Safeguarding Coordinator
LSCP - Audit and Policy Officer
LSCP Analyst

Role/Agency
LSCP Business Support

Deputies

Members are expected to attend, but named deputies are to be provided, and are to attend only if necessary.

Approval

Date	**Status**	**By**
	Agreed	CEM and MACE Subgroup
16.11.22 v1.2	Membership updated	LSCP
9.12.22 – v1.3	Updated	LSCP CEM
30.3.23 – v1.4	Agreed	LSCP CEM
V1.5	Membership Updated	
V1.6	Updated	LSCP CEM

V1.7	Updated	LSCP CEM
V1.8	Updated	LSCP CE-M Steering Group
25.09.2026 - V1.9	Amended	LSCP CEM